



THE UNITING
PRESBYTERIAN
CHURCH
IN SOUTHERN
AFRICA

28 Rhodes Avenue
Parktown 2193
PO Box 96188
Brixton 2019
Tel: +27 11 727 3500
Fax: +27 11 727 3506
E-mail: gensec@presbyterian.org.za

30 November 2011

Mission Priorities
Evangelism, Stewardship, HIV & AIDS
Orphans and Widows

UNITING PRESBYTERIAN CHURCH IN SOUTHERN AFRICA CHIEF FINANCIAL OFFICER

The UPCSA seeks applications for the position of Chief Financial Officer.

Applicants should be experienced in financial management, financial accounting and Computer applications associated with these. An appropriate qualification in accounting is a prerequisite.

This position is situated in the UPCSA's office in Parktown, Johannesburg, and knowledge of the UPCSA and its structures would be to the candidate's advantage.

The preparation of monthly management reports, annual financial statements together with annual reports to General Assembly/Executive Commission forms an integral part of the responsibilities of this post. A knowledge of pay-roll, taxation and legal aspects of property matters will be an advantage.

Applicants must have the skills to manage and develop a small team and to interact empathetically with a wide variety of people. A competitive salary package will be negotiated.

A more detailed job description can be requested from the Central Office. Applications should be submitted no later than **Wednesday 15 February 2012** either by post or fax.

Convener: Church Office Committee
UPCSA
PO Box 96188
Brixton
2193

Fax: 011 727 3506
E-mail: gensec@presbyterian.org.za